



DISTRICT COUNCIL  
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting  
of the Executive held on Tuesday 1 July 2025**

1. Date of publication of this summary: Wednesday 2 July 2025
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Tuesday 8 July 2025
4. Notes:-
  - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
  - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
  - (c) Call-in can be requested by any five non-executive members of the Council.
  - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
  - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Shiraz Sheikh  
Monitoring Officer**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p><b>Agenda Item 7</b>  <b>Submission of the Cherwell Local Plan Review 2042</b></p> <p>Report of Assistant Director Planning and Development</p> <p><b>Recommendations</b></p> <p>The Executive resolves:</p> <p>1.1 To recommend to the Council:</p> <p>a) the proposed submission Regulation 19 draft of the Cherwell Local Plan Review 2042 (December 2024) (Appendix 1) and;</p> <p>b) approve the submission of the</p>	<p><b>Resolved</b></p> <p>(1) That the proposed submission Regulation 19 draft of the Cherwell Local Plan Review 2042 (December 2024) (Appendix 1) be recommended to Council.</p> <p>(2) That Council be recommended to approve the submission of the draft (the “Proposed Submission Local Plan”) to the Secretary of State for Housing, Communities and Local Government for independent examination with all necessary prescribed</p>	<p>The Cherwell Local Plan Review has been prepared in the interest of having up to date planning policies which respond positively and effectively in meeting development needs and the planning issues that the district and our local communities face. An up-to-date Local Plan is important for a plan-led approach to decision making and contributing to the achievement of sustainable development. Preparation of the Proposed Submission Local Plan has been informed by three formal public consultations (Regulation 18), continuous engagement and cooperation and evidence gathering.</p> <p>Consultation on the Proposed</p>	<p>Option 1: Not to approve the Proposed Submission Local Plan for Submission</p> <p>Not approving the Proposed Submission Local Plan would mean that the Proposed Submission Local Plan would potentially require significant amendments. These amendments and the need to consult on them prior to Submission would result in the Proposed Submission Plan failing to meet the transitional arrangements set out in NPPF paragraph 234(a). The Council would then be obliged to prepare a revised Local Plan in accordance with the December 2024 NPPF. In addition to creating considerable delay, the</p>	<p>None</p>

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<p>draft (the “Proposed Submission Local Plan”) to the Secretary of State for Housing, Communities and Local Government for independent examination with all necessary prescribed and supporting documents.</p> <p>1.2 To note:-</p> <p>a) the responses to the consultation on the Proposed Submission Local Plan draft of the Cherwell Local Plan Review 2042 summarised in the Statement of Consultation at</p>	<p>and supporting documents.</p> <p>(3) That the responses to the consultation on the Proposed Submission Local Plan draft of the Cherwell Local Plan Review 2042 summarised in the Statement of Consultation (Appendix 6) be noted.</p> <p>(4) That the supporting documents relevant to the preparation of the Cherwell Local Plan Review 2042 (Appendices 3 to 9 and online at <a href="https://www.cherwell.gov.uk/local-plan-review-2042-submission">https://www.cherwell.gov.uk/local-plan-review-2042-submission</a> ) be noted.</p>	<p>Submission Local Plan commenced on 19 December 2024 and closed on 25 February 2025. A total of 345 representations were received in response to the consultation. They have been considered by officers in reviewing whether the Proposed Submission Local Plan is ‘sound’ and legally compliant – the tests of the independent examination of the Plan that commences on the Proposed Submission Local Plan’s submission.</p> <p>The view of officers is that the Proposed Submission Local Plan is sound but that a number of proposed changes and ‘minor modifications’ should be made to it in the interests of its improvement, clarification and updating, and to address minor</p>	<p>revised Local Plan would have to meet the full objectively assessed housing need based on the December 2024 Standard Method figure for Cherwell.</p> <p>Option 2: To approve the Proposed Submission Local Plan and seek significant changes. Approving the Proposed Submission Local Plan with significant changes would mean that we would need to reconsult on these changes as an addendum to the Regulation 19 Local Plan. This would result in the Proposed Submission Local Plan failing to meet the transitional arrangements set out in NPPF paragraph 234(a). The Council would then be</p>	

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<p>Appendix 6;</p> <p>b) the supporting documents relevant to the preparation of the Cherwell Local Plan Review 2042 presented at Appendices 3 to 9 and available online at <a href="https://www.cherwell.gov.uk/local-plan-review-2042-submission">https://www.cherwell.gov.uk/local-plan-review-2042-submission</a> .</p> <p>1.3 To approve:-</p> <p>a) the Schedule of Proposed Changes and Minor Modifications to the Proposed Submission Local Plan draft of the Cherwell Local Plan</p>	<p>(5) That the Schedule of Proposed Changes and Minor Modifications to the Proposed Submission Local Plan draft of the Cherwell Local Plan Review (Appendix 2) be approved.</p> <p>(6) That the Local Development Scheme (July 2025) (Appendix 10) be approved.</p> <p>(7) That the use of £300,000 from the Council's reserve for the costs of the examination be approved.</p> <p>(8) That authority be delegated to the Assistant Director Planning and</p>	<p>presentational, grammatical and typographical issues.</p> <p>An updated Local Development Scheme has also been prepared and this is presented for the Executive's approval.</p>	<p>obliged to prepare a revised Plan in accordance with the December 2024 NPPF. In addition to creating considerable delay, the revised Plan would have to meet the full objectively assessed housing need based on the December 2024 Standard Method figure for Cherwell.</p> <p>Option 3: Seek further proposed changes in response to specific issues raised in consultation on the Proposed Submission Local Plan draft. Officers are mindful that the Council must consider the Proposed Submission Local Plan to be submitted to be a 'sound' and legally compliant Plan. Officers have proposed changes</p>	

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<p>Review presented at Appendix 2;</p> <p>b) the Local Development Scheme (July 2025), presented at Appendix 10.</p> <p>c) the use of £300,000 from the Council's reserve for the costs of the examination</p> <p>1.4 To delegate authority to the Assistant Director - Planning and Development in consultation with the Portfolio Holder for Planning and Development Management and Corporate Director - Communities:-</p>	<p>Development in consultation with the Portfolio Holder for Planning and Development Management and Corporate Director Communities:-</p> <p>d) to make any necessary presentational changes to the Submission draft of the Cherwell Local Plan Review 2042 and to necessary prescribed and supporting documents before submission to full Council;</p> <p>e) to propose changes and corrections to the</p>		<p>that do not affect the soundness of the Plan. Officers advise that any additional proposed changes and the reasons for them are given consideration by officers before they are presented to Council.</p>	

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<p>a) to make any necessary presentational changes to the Submission draft of the Cherwell Local Plan Review 2042 and to necessary prescribed and supporting documents before submission to full Council;</p> <p>b) to propose changes and corrections to the Cherwell Local Plan Review 2042 and supporting documents, including policy updates, editorial changes, and correction of typographical and grammatical errors</p>	<p>Cherwell Local Plan Review 2042 and supporting documents, including policy updates, editorial changes, and correction of typographical and grammatical errors during the examination.</p> <p>f) to invite the examining inspector(s), post submission, to recommend any modifications they consider to be necessary in accordance with section 20(7C) of the Planning and Compulsory Purchase Act</p>			

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<p>during the examination.</p> <p>c) to invite the examining inspector(s), post submission, to recommend any modifications they consider to be necessary in accordance with section 20(7C) of the Planning and Compulsory Purchase Act 2004.</p>	<p>2004.</p>			
<p><b>Agenda Item 8</b> <b>Temporary Accommodation Policy</b></p> <p>Report of Assistant Director Wellbeing and Housing</p> <p><b>Recommendations</b></p>	<p><b>Resolved</b></p> <p>(1) That the new Temporary Accommodation Policy be approved.</p>	<p>It is important that the Council has up to date policies and procedures for its statutory and key service areas and it is important that they are legislatively and operationally sound.</p>	<p>Option 1: Not to bring forward a Temporary Accommodation Policy. There is no statutory need to have a Temporary Accommodation Policy, so this is an option that could be considered. It is</p>	<p>None</p>

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<p>The Executive resolves:</p> <p>1.1 To approve the new Temporary Accommodation Policy.</p>			<p>however considered good practice for Council's to have a Temporary Accommodation Policy in the Council's conversations with its homelessness advisors from the Ministry of Housing, Communities and Local Government, and also is an approach that is and has been replicated by other Council's across the Country. This is therefore rejected.</p>	
<p><b>Agenda Item 9</b> <b>Finance Monitoring Report May 2025</b></p> <p>Report of Assistant Director (S151 Officer)</p> <p><b>Recommendations</b></p>	<p><b>Resolved</b></p> <p>(1) That the council's financial management report as at the end of May 2025 be noted.</p> <p>(2) That the Use of Reserve and Grant</p>	<p>The report updates the Committee on the projected year-end financial position of the council for 2025/26. Regular reporting is key to good governance and demonstrates that the council is actively managing its financial resources</p>	<p>Option 1: This report summarises the council's forecast revenue financial position up to the end of March 2026, therefore there are no alternative options to consider.</p>	<p>None</p>



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<p>The Executive resolves:</p> <p>1.1 To consider and note the contents of the council's financial management report as at the end of May 2025.</p> <p>1.2 To approve the Use of Reserve and Grant Funding Requests set out in Appendix 4.</p> <p>1.3 To approve the proposed write offs set out at exempt Appendix 5.</p>	<p>Funding Requests (Appendix 4 to the report) be approved.</p> <p>(3) That the proposed write offs (exempt Appendix 5) be approved.</p>	sustainably.		
<p><b>Agenda Item 11</b>  <b>Finance Monitoring Report</b>  <b>May 2025 - Exempt</b>  <b>Appendix</b></p>	As set out under item 9	As set out under item 9	As set out under item 9	None

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<p><b>Agenda Item 12</b>  <b>The Granting of a New Lease at 36/37 Bridge Street, Banbury</b></p> <p>Exempt report of Assistant Director Property</p>	<p><b>Resolved</b></p> <p>(1) As set out in the exempt decisions.</p> <p>(2) As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions.</p>	<p>None</p>
<p><b>Agenda Item 13</b>  <b>Relocation of Greggs PLC from Unit 30 to Unit 6&amp;7 Castle Quay</b></p> <p>Exempt report of Assistant Director Property</p>	<p><b>Resolved</b></p> <p>(1) As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions.</p>	<p>None</p>